



## **Gleason Research Associates Incorporated**

5030 Bradford Drive NW  
Building One, Suite 100  
Huntsville, AL 35805-1923  
(256) 883-7000 phone (256) 883-1525 fax  
[www.grainc.net](http://www.grainc.net)  
email: [gsa@grainc.net](mailto:gsa@grainc.net)

### **General Services Administration Federal Supply Service Authorized Federal Supply Schedule Price List**



### **Multiple Award Schedule Contract Number GS-23F-0253M Industrial Group: MAS**

**Contract Period: 29 July 2002 – 28 July 2022**

**Business Size: Small Business**

Pricelist current through Modification # PS-0031 Dated 07/30/2018, MAS Consolidation A812, Dated 02/14/2020

On-line access to contract ordering information, terms and conditions, up-to- date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system.  
The Internet address for GSA Advantage! is: <https://www.GSAAdvantage.gov>.



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**CUSTOMER INFORMATION:**

The MAS SINs listed below are covered by this price list. Labor rates for services provided under these CLINs are in Attachment 1. The rates in Attachment 1 are for work performed in GRA facilities as well as at Government customer facilities.

**1a. Table of Awarded MAS Special Item Numbers (SINs)**

541330ENG	Engineering Services
541380	Testing Laboratory Services
541420	Engineering System Design and Integration Services
541611	Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services
541614SVC	Supply and Value Chain Management
541715	Engineering Research and Development and Strategic Planning
<i>OLM</i>	Order-Level Materials (OLM's)

**541330ENG Engineering Services** Services include: applying physical laws and principles of engineering in the design, development, and utilization of machines, materials, instruments, processes, and systems. Services may involve any of the following activities: provision of advice, concept development, requirements analysis, preparation of feasibility studies, preparation of preliminary and final plans and designs, provision of technical services during the construction or installation phase, inspection and evaluation of engineering projects, and related services.

NOTE: Services under this SIN cannot include architect-engineer services as defined in the Brooks Act and FAR Part 2, or construction services as defined in FAR Parts 2 and 36.

**541380 Testing Laboratory Services** Includes testing laboratory services and veterinary, natural, and life sciences; testing services and laboratories; and other professional, scientific, and technical consulting services.

Testing and services include, but are not limited to: physical, chemical, analytical, or other testing services; quality assurance; fire safety inspections; training; safety audits; relying upon experimental, empirical, quantifiable data, relying on the scientific method, and professional services, tasks, and labor categories in the fields of biology, chemistry, physics, earth sciences, atmospheric science, oceanography, materials sciences, mathematics, geology, astronomy, veterinary medicine, statistics, systems science, etc., (excludes social and behavioral sciences).

Examples of labor categories include, but are not limited to, Scientific Researchers, Biologists, Physicists, Mathematicians, Statisticians, Research Engineers, Meteorologists, Lab Technicians, Veterinarians and Veterinary Services, Chemists, Biochemical Engineers, Research Nurses.

**541420 Engineering System Design and Integration Services** Services include creating and developing designs and specifications that optimize the use, value, and appearance of their products. These services can include determination of the materials, construction, mechanisms, shape, color, and surface finishes of the product, taking into consideration human characteristics and needs, safety, market appeal, and efficiency in production, distribution, use, and maintenance.

Associated tasks include, but are not limited to computer-aided design, e.g. CADD, risk reduction strategies and recommendations to mitigate identified risk conditions, fire modeling, performance-based design reviews, high level detailed specification and scope preparation, configuration, management and document control, fabrication, assembly and simulation, modeling, training, consulting, analysis of single or multi spacecraft missions and mission design analysis.

NOTE: Services under this NAICs can not include architect-engineer services as defined in the Brooks Act and FAR Part 2 or construction services as defined in the Federal Acquisition Regulation Part 36 and Part 2.

An implementation guide for Space launch Integration Services (SLIS) can be found at [www.gsa.gov/psschedule](http://www.gsa.gov/psschedule) - click on "Professional Engineering Solutions".

**541611 Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services** Provide operating advice and assistance on administrative and management issues. Examples include: strategic and organizational planning, business process improvement, acquisition and grants management support, facilitation, surveys, assessment and improvement of financial management systems, financial reporting and analysis, due diligence in validating an agency's portfolio of assets

and related support services, strategic financial planning, financial policy formulation and development, special cost studies, actuarial services, economic and regulatory analysis, benchmarking and program metrics, and business program and project management.

Inherently Governmental services as identified in FAR 7.503 or by the ordering agency are prohibited. It is the responsibility of the Contracting Officer placing the order to make this determination. Ordering activities must require prospective contractors to identify potential conflicts of interest and address those, prior to task order award.

Personal services as defined in FAR 37.104 are prohibited.

**541614SVC Supply and Value Chain Management** Includes supply and value chain management, which involves all phases of the planning, acquisition, and management of logistics systems.

**541715 Engineering Research and Development and Strategic Planning** Service include conducting research and experimental development (except nanotechnology and biotechnology research and experimental development) in the physical, engineering and life sciences such as; such as agriculture, electronics, environmental, biology, botany, computers, chemistry, food, fisheries, forests, geology, health, mathematics, medicine, oceanography, pharmacy, physics, veterinary and other allied subjects.

Typical tasks include, but are not limited to, analysis of mission, program goals and objectives, program evaluations, analysis of program effectiveness, requirements analysis, organizational performance assessment, special studies and analysis, training, and consulting; requirements analysis, cost/cost performance trade-off analysis, feasibility analysis, developing and completing fire safety evaluation worksheets as they relate to professional engineering services; operation and maintenance, evaluation of inspection, testing, and maintenance program for fire protection and life safety systems, program/project management, technology transfer/insertion, training and consulting.

NOTE: Services under this NAICs can not include architect-engineer services as defined in the Brooks Act and FAR Part 2 or construction services as defined in the Federal Acquisition Regulation Part 36 and Part 2.

**Order-Level Materials (OLM)** OLMs are supplies and/or services acquired in direct support of an individual task or delivery order placed against a Schedule contract or BPA. OLM pricing is not established at the Schedule contract or BPA level, but at the order level. Since OLMs are identified and acquired at the order level, the ordering contracting officer (OCO) is responsible for making a fair and reasonable price determination for all OLMs.

OLMs are procured under a special ordering procedure that simplifies the process for acquiring

supplies and services necessary to support individual task or delivery orders placed against a Schedule contract or BPA. Using this new procedure, ancillary supplies and services not known at the time of the Schedule award may be included and priced at the order level.

OLM SIN-Level Requirements/Ordering Instructions:

OLMs are:

- Purchased under the authority of the FSS Program
- Unknown until an order is placed
- Defined and priced at the ordering activity level in accordance with GSAR clause 552.238-115 Special Ordering Procedures for the Acquisition of Order-Level Materials. (Price analysis for OLMs is not conducted when awarding the FSS contract or FSS BPA; therefore, GSAR 538.270 and 538.271 do not apply to OLMs)
- Only authorized for use in direct support of another awarded SIN.
- Only authorized for inclusion at the order level under a Time-and-Materials (T&M) or Labor-Hour (LH) Contract Line Item Number (CLIN)
- Subject to a Not To Exceed (NTE) ceiling price

- 1b. Lowest Priced Model Number.**  
The pricing for the awarded labor categories can be found in Attachment I.
- 1c. Hourly Rates and Labor Categories.**  
The labor category descriptions can be found in Attachment II.
- 2. Maximum Order.**  
The maximum order limit for this contract is \$1,000,000.
- 3. Minimum Order.**  
The minimum order that can be placed under this contract is \$100.00.
- 4. Geographic coverage (delivery area).**  
Services under this contract can be provided at Government or contractor sites. Additional charges (e.g., hardship and hazardous pays) may apply to OCONUS locations.
- 5. Point(s) of production:** Huntsville, AL
- 6. Discount from list, prices or statement of net price.**  
The prices established for this contract reflect GRA's standard GSA hourly labor rates and include GSA's 0.75% Industrial Funding Fee. Additional discounts may be negotiated for individual orders and for Blanket Purchase Agreements (BPAs).
- 7. Quantity Discount Terms:**  
3.0% off each task order exceeding \$250,000.00.
- 8. Prompt payment terms.**  
Payment terms are net 30 days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.
- 9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold.**  
Gleason Research Associates, Inc. (GRA) will accept Government purchase credit cards for purchases.
- 9b. Notification that Government purchase cards are accepted above the micro-purchase threshold.**  
Gleason Research Associates, Inc. (GRA) will accept Government purchase credit cards for purchases.
- 10. Foreign items (list items by country of origin).**  
Not applicable

**11a. Time of delivery.**

Gleason Research Associates, Inc. (GRA) will provide Professional Services as negotiated per negotiated order.

**11b. Expedited Delivery.**

Items available for expedited delivery are noted in this price list.

**11c. Overnight and 2-day delivery.**

Generally services provided do not require overnight or 2-day delivery.

**11d. Urgent Requirements.**

Pursuant to Clause I-FSS-140-B, Gleason Research Associates, Inc. (GRA) will accommodate urgent requirements. Government agencies can also contact GRA's GSA representative to affect a faster delivery.

**12. F.O.B. point(s).**

Destination

**13a. Ordering address(es).**

Gleason Research Associates, Inc.  
5030 Bradford Drive, NW  
Building One, Suite 100  
Huntsville, AL 35805-1923  
Attn: Contracts Department ([contracts@grainc.net](mailto:contracts@grainc.net))  
Ms. Brenda Showalter  
(256) 883-7000 Fax: (256) 883-1525

Orders may also be placed via email at [gsa@grainc.net](mailto:gsa@grainc.net)

**13b. Ordering procedures:**

For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs) are found in Federal Acquisition Regulation (FAR) 8.405-3.

**14. Payment address(es).**

Remittance by check should be delivered to:

Gleason Research Associates, Inc.  
5030 Bradford Drive, NW  
Building One, Suite 100  
Huntsville, AL 35805-1923

**15. Warranty provision.**

Not applicable unless negotiated.



- 16. Export packing charges, if applicable.**  
Not applicable
- 17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level).**  
The rates included in this contract do not include credit card processing fees for orders above the micro-purchase threshold. Processing fees may be waived on a case-by-case basis.
- 18. Terms and conditions of rental, maintenance, and repair (if applicable).**  
Not applicable
- 19. Terms and conditions of installation (if applicable).**  
Not applicable
- 20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable).**  
Not applicable
- 20a. Terms and conditions for any other services (if applicable)**  
Not applicable
- 21. List of service and distribution points (if applicable).**  
Not applicable
- 22. List of participating dealers (if applicable).**  
Not applicable
- 23. Preventive maintenance (if applicable).**  
Not applicable
- 24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants).**  
Not applicable
- 24b. Section 508 compliance.**  
Not applicable
- 25. Data Universal Number System (DUNS) number.**  
Gleason Research Associates, Inc. (GRA) – 967868217

**26. Notification regarding registration in System for Award Management (SAM) database.**

Gleason Research Associates, Inc. (GRA) is registered in the System for Award Management (SAM) database. SAM representations and certifications are current, accurate and complete as of this modification.

# Attachment 1

## Labor Category Rates

Gleason Research Associates Incorporated  
 Rates for Option 3 (17-20, 07/29/17 through 07/28/22)  
 MAS Schedule: GS-23F-0253M

Labor Category	Option 3 for years 17 to 20			
	Year 17 07/29/18 to 07/28/19	Year 18 07/29/19 to 07/28/20	Year 19 07/29/20 to 07/28/21	Year 20 07/29/21 to 07/28/22
Subject Matter Expert Level 1	\$280.47	\$286.08	\$291.80	\$297.64
Subject Matter Expert Level 2	\$209.31	\$213.50	\$217.77	\$222.12
Program Manager Level 1	\$177.01	\$180.55	\$184.16	\$187.84
Program Manager Level 2	\$185.08	\$188.78	\$192.56	\$196.41
Program Manager Level 3	\$177.50	\$181.05	\$184.67	\$188.37
Engineer Scientist Level 1	\$187.74	\$191.49	\$195.32	\$199.23
Engineer Scientist Level 2	\$147.51	\$150.46	\$153.47	\$156.53
Engineer Scientist Level 3	\$122.39	\$124.84	\$127.33	\$129.88
Engineer Scientist Level 4	\$109.73	\$111.93	\$114.17	\$116.45
Engineer Scientist Level 5	\$84.78	\$86.47	\$88.20	\$89.96
Engineer Scientist Level 6 (CO-OP)	\$44.30	\$45.19	\$46.09	\$47.01
Technical Spec/Analyst/ Programmer Level 1	\$68.42	\$69.79	\$71.19	\$72.61
Research Engineer Scientist Level 1	\$248.27	\$253.24	\$258.30	\$263.47
Research Engineer Scientist Level 2	\$233.62	\$238.29	\$243.06	\$247.92
Research Engineer Scientist Level 3	\$206.48	\$210.61	\$214.82	\$219.12
Technical Assistant Level 1	\$88.11	\$89.87	\$91.67	\$93.50
Technical Assistant Level 2	\$59.15	\$60.34	\$61.54	\$62.77
Technical Assistant Level 3 **	\$42.21	\$43.05	\$43.91	\$44.79
Technical Assistant Level 4 **	\$33.08	\$33.74	\$34.41	\$35.10
Analyst/Specialist Level 2	\$142.21	\$145.05	\$147.95	\$150.91
Analyst/Specialist Level 3	\$129.50	\$132.09	\$134.73	\$137.43
Analyst/Specialist Level 4	\$118.83	\$121.21	\$123.63	\$126.10
Analyst/Specialist Level 5	\$105.25	\$107.35	\$109.50	\$111.69
Analyst/Specialist Level 6	\$92.63	\$94.49	\$96.38	\$98.30
Analyst/Specialist Level 7	\$81.12	\$82.74	\$84.40	\$86.08
Analyst/Specialist Level 8	\$76.69	\$78.22	\$79.78	\$81.38
Analyst/Specialist Level 9	\$64.01	\$65.29	\$66.60	\$67.93
Analyst/Specialist Level 10	\$53.64	\$54.72	\$55.81	\$56.93
** The Service Contract Act (SCA) is applicable to this contract for these indicated labor categories.				
Year 17 through Year 20 Revised PS-0031				

### SCA Matrix

<b>SCA Eligible Contract Labor Category</b>	<b>SCA Equivalent Code – Title</b>	<b>WD Number</b>
Technical Assistant Level 3	01113 – General Clerk III	2015-4603
Technical Assistant Level 4	01112 – General Clerk II	2015-4603
<i>Revised (2/20)</i>		

The Service Contract Labor Standards, formerly the Service Contract Act (SCA), apply to this contract and it includes SCLS applicable labor categories. Labor categories and fixed price services marked with a (\*\*) in this pricelist are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS/SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e., nationwide)..

## Attachment 2

### Labor Category Descriptions

#### **SUBJECT MATTER EXPERT**

*Duties:* Provides technical leadership, direction, and special skills for complex tasks and portions of tasks that require unique or uncommon levels of expertise related to specific functional subject matter. Ensures that work within area of responsibility is complete, meets customer requirements, and is of high quality.

*Qualifications:* A Subject Matter Expert is a highly skilled individual who has acknowledged unique or uncommon technology and/or functional expertise in specific areas that are essential for the performance of a particular task. Such individuals should possess capabilities that are not available under other labor categories. Four years unique or specialized experience may be substituted for a Bachelors degree.

*Skill Level 1* – Doctorate degree in related discipline plus ten (10) years of related experience; or Masters degree in related discipline plus twelve (12) years of related experience; or Bachelors degree in related discipline plus fifteen (15) years related experience.

*Skill Level 2* - Doctorate degree in related discipline plus five (5) years of related experience; or Masters degree in related discipline plus eight (8) years of related experience; or Bachelors degree in related discipline plus ten (10) years related experience.

#### **PROGRAM MANAGER**

*Duties:* Serves as manager for contract or major project/task. Performs overall program planning for technical and contractual efforts. Responsible for formulating and enforcing work standards, assigning contract schedules, and the review of the work discrepancies. Supervises personnel, communicates policies, purposes, and goals of the organization to subordinates. Responsible for the management of the entire project and assigned staff. Responsible for the overall contract performance including quality control practices and procedures.

*Qualifications:* Personnel in this category must have earned a degree in engineering, science or program management disciplines from an accredited college or university. Experience is required in performing hands-on weapon-system and/or aerospace systems research and development. Additional experience must have been in a technical management role, which includes performing functions such as initiating, evaluating, redirecting, and approving large and highly complex research and development programs and/or making resource allocation decisions. Four years unique or specialized experience may be substituted for a Bachelors degree.

*Skill Level 1* – Doctorate degree in related discipline plus eight (8) years of related experience; or Masters degree in related discipline plus ten (10) years of related experience; or Bachelors degree in related discipline plus twelve (12) years related experience.

*Skill Level 2* –Doctorate degree in related discipline plus four (4) years of related experience; or Masters degree in related discipline plus eight (8) years of related experience; or Bachelors degree in related discipline plus ten (10) years experience.

*Skill Level 3* - Doctorate degree in related discipline; or Masters degree in related discipline plus six (6) years of related experience; or Bachelors degree in related discipline plus eight (8) years related experience.

## **ENGINEER/SCIENTIST**

*Duties:* Performs and plans research, design development other assignment in conformance with design, engineering and customer specifications. Implements technical solutions in appropriate scientific techniques, concepts, methods, tools and/or development of complex software application programs. Designs or prototypes missile system or subsystems hardware/software, or designs and conducts tests or analyzes the resulting test data. Develops or validates, or modifies models or simulations or analyzes the resulting simulation data, all using a higher order electronic language and a variety of peripheral high resolution graphic devices.

*Qualifications:* Personnel in this category must have earned a degree in engineering, science or related disciplines from an accredited college or university. Experience is required in performing hands-on weapon-system and/or aerospace systems research and development. Four years unique or specialized experience may be substituted for a Bachelors degree.

*Skill Level 1* – Doctorate degree in related discipline plus six (6) years of related experience; or Masters degree in related discipline plus ten (10) years of related experience; or Bachelors degree in related discipline plus twelve (12) years related experience.

*Skill Level 2* – Doctorate degree in related discipline plus two (2) years of related experience; or Masters degree in related discipline plus six (6) years of related experience; or Bachelors degree in related discipline plus eight (8) years related experience.

*Skill Level 3* – Doctorate degree in related discipline; or Masters degree in related discipline plus three (3) years of related experience; or Bachelors degree in related discipline plus six (6) years related experience.

*Skill Level 4* – Masters degree in related discipline or Bachelors degree in related discipline plus two (2) years related experience.

*Skill Level 5* – Bachelors degree in related discipline.

*Skill Level 6 (CO-OP)* – High School Diploma, currently enrolled in an accredited college or university.

## **TECHNICAL SPECIALIST/ANALYST/PROGRAMMER**

*Duties:* Works independently applying analytical and systematic approaches to problem solving. Uses fundamental principles, techniques and practices with guidance from senior level managers.

*Qualifications:* Requires experience in appropriate engineering/scientific techniques, concepts, methods, and tools and/or development of software application programs.

*Skill Level 1* – Presently enrolled as a student in a Bachelor's or Associate's degree program, no experience required, or High School Diploma /GED plus eight (8) years related experience.

## **RESEARCH ENGINEER/SCIENTIST**

*Duties:* Plans and conducts testing on an assigned project to prove or modify theoretical propositions on the basis of comments in the literature field, established research findings, and the experience of other staff members in the technological area. Interacts with other research staff. Discusses progress and interim findings at monthly technical review meetings. Continues with project in original concept or modifies direction based on commentary and decision of technical review committee. Sets up prototype equipment and uses experimental materials to test theories developed. Works with customer line and technical personnel to test out theories and/or findings.

*Qualifications:* Personnel must demonstrate innovative and research capability. Demonstration of this capability shall be by evidence of publication of research papers or reports, or development of innovative processes or products, or the award of patents.

*Skill Level 1* – Master's degree in an engineering or science field directly related to the task to be performed plus eight (8) years of related experience; or a Bachelors plus eighteen (18) years of related experience

*Skill Level 2* – Master's degree in an engineering or science field directly related to the task to be performed plus five (5) years of related experience; or a Bachelors plus fifteen (15) years of related experience.

*Skill Level 3* – Master's degree in an engineering or science field directly related to the task to be performed plus four (4) years of related experience; or a Bachelors plus twelve (12) years of related experience.

## **TECHNICAL ASSISTANT**

*Duties:* Performs technical and administrative tasks in support of management and technical personnel. Duties may include but are not limited to program/project administration, contract management, procurement, resource allocation, accounting, documentation planning, preparation and editing, data entry/processing, general office and clerical support. Position may require close liaison with manager and/or supervisor and frequent interfacing with customers at all levels.

*Qualifications:* BS/BA degree will substitute for four years of experience. Associates Degree will substitute for two years of experience. High School Diploma /GED is required.

*Skill Level 1* – Fifteen years of general experience is required.

*Skill Level 2* – Eight years of general experience is required.

*Skill Level 3*– Three years of general experience is required.

*Skill Level 4* – High School Diploma/GED



## **ANALYST/SPECIALIST**

*Duties:* Performs support in the areas of logistics, engineering, business administration, information systems and security. May include tasks related to a broad range of fields including, but not limited to resource management, inventory management, maintenance, shipping/receiving, safety, facilities management, supply management, acquisition management, program/project administration, general business functions, security, training and software requirements.

*Qualifications:* Master's degree will substitute for six years of experience. BS/BA degree will substitute for four years of experience. Associates Degree will substitute for two years of experience. High School Diploma /GED is required.

*Skill Level 2* – Twenty-two years of general experience is required.

*Skill Level 3* – Eighteen years of general experience is required.

*Skill Level 4* – Fourteen years of general experience is required.

*Skill Level 5* – Twelve years of general experience is required.

*Skill Level 6* – Ten years of general experience is required.

*Skill Level 7* – Eight years of general experience is required.

*Skill Level 8* – Six years of general experience is required.

*Skill Level 9* – Four years of general experience is required.

*Skill Level 10* – Two years of general experience is required.